

Lauderdale West Community Association No. 1, Inc.

1141 N.W. 85th Avenue, Plantation, Florida 33322-4624

P: (954) 473-8219 | F: (954) 474-5433

VOLUNTEER APPLICATION FORM

WE APPRECIATE YOUR TIME AND TALENT

Name _____

Address _____

Home Phone _____ Cell Phone _____

Previous Volunteer Experience _____

Occupation/Previous Work Experience _____

Other information that will help us make a good match (such as education, general interests/hobbies)

Languages Spoken: _____

Computer Experience: Yes No **Customer Service Experience:** Yes No

Microsoft Office experience: Word Excel PowerPoint Publisher Access

Assignment Preference:

Reception Desk Telephone Receptionist Neighborhood Watch

Administrative Assistant Other _____

Availability:

BUSINESS OFFICE HOURS 9AM - 12NOON, MONDAY – FRIDAY, CLOSED HOLIDAYS

CLUBHOUSE HOURS 7AM – 10PM OPEN DAILY OPEN HOLIDAYS

Monday Hrs. _____ Tuesday Hrs. _____ Wednesday Hrs. _____

Thursday Hrs. _____ Friday Hrs. _____ Saturday Hrs. _____

Do you have a valid Driver's License? Yes No

Do you have any physical condition that may limit your activities? Yes No

In Case of Emergency please notify:

Name: _____ Phone: _____

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As you may be privy to confidential information in the course of your volunteer duties such as employee records, owner financial information, legal documents and the like, we are asking that you sign this letter to acknowledge that you will not discuss or in any way disseminate confidential information obtained in connection with your volunteering here at Lauderdale West.

Board of Directors

Signature of Volunteer

Date

Print Name